



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 17 April 2018 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Peter Clark
Chief Executive

April 2018

Committee Officer: **Sue Whitehead**
Tel: 07393 001213; E-Mail: sue.whitehead@oxfordshire.gov.uk

Membership

Councillors

Ian Hudspeth	Leader of the Council
Mrs Judith Heathcoat	Deputy Leader
Lawrie Stratford	Cabinet Member for Adult Social Care
Steve Harrod	Cabinet Member for Children & Family Services
Lorraine Lindsay-Gale	Cabinet Member for Property & Cultural Services
Yvonne Constance OBE	Cabinet Member for Environment
David Bartholomew	Cabinet Member for Finance
Hilary Hibbert-Biles	Cabinet Member for Public Health & Education
Mark Gray	Cabinet Member for Local Communities

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 25 April 2018 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 22 May 2018

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 20 March 2018 (**CA3 (to be circulated separately)**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. School Exclusions Working Group Report (Pages 1 - 20)

Cabinet Member: Public Health & Education

Forward Plan Ref: 2018/039

Contact: Lauren Rushen, Policy Officer Tel: 07990 367851

Report by Assistant Chief Executive (**CA6**).

The Education Scrutiny Committee working group completed an investigation into school exclusions in March 2018.

A working group of Education Scrutiny Committee members has investigated the increased use of exclusion across schools in Oxfordshire with the aim of identifying the underlying reasons for this and to make recommendations to help reduce the number of fixed term and permanent exclusions in the future.

The working group report and recommendations were considered and endorsed by the Education Scrutiny Committee on 14 March 2018. The report contains a number of recommendations for the Council, which the Cabinet is asked to consider and respond to within six weeks, as per the requirements in the Council's constitution.

The Cabinet is RECOMMENDED to:

- (a) consider the recommendations of the Education Scrutiny Committee Exclusions working group for the Council;***
- (b) agree which recommendations the Cabinet will accept; and***
- (c) ask the Director for Children's Services, in consultation with the Cabinet Member for Public Health and Education, to prepare a response for the next meeting of the Education Scrutiny Committee.***

7. Thames Water - Draft Water Resources Management Plan 2019 (Pages 21 - 26)

Cabinet Member: Environment

Forward Plan Ref: 2018/040

Contact: John Disley, Policy Strategy Manager Tel: 07767 006742/Amanda Jacobs, Principal Transport Planner Tel: 07825 314772

Report by Director for Planning & Place (**CA7**).

Thames Water are currently consulting on their Draft Water Resources Management Plan 2019 which looks ahead over the next 80 years to 2100.

The consultation documents outline the proposed demand management and water supply options that Thames Water are considering.

The key issues raised in this response to the consultation are: The need for a reservoir in Abingon, Thames Water's population forecasting on which they are basing their preferred programme for water supply, the need to maximise their current infrastructure through prevention of leakages, and water trading.

Cabinet is to note that the report has been compiled by non-technical specialists. Thames Water has submitted a large body of evidence that would require significant resource including technical specialists to fully summarise and assess.

The Cabinet is RECOMMENDED to endorse the key issues raised within this report as the response to this consultation, including the request for immediate and regular discussion with Thames Water on the proposed reservoir in terms of its catchment and location.

8. Transition Fund for Community Initiatives for Open Access Children's Services - Round 7 (Pages 27 - 50)

Cabinet Member: Local Communities

Forward Plan Ref: 2017/151

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Report by Assistant Chief Executive (**CA8**).

In February 2016 the council agreed to set aside £1m for creating a 'one off' fund to provide pump priming to support the provision of open access children's services.

In September 2017 Cabinet agreed the proposed use of the underspend of £232,674 for further rounds of grant funding and a cross party group of councillors bringing proposals back to cabinet for decision.

The working group have considered the applications under the seventh round of bids against the criteria outlined in the guidance notes with recommendations to Cabinet.

The Cabinet is RECOMMENDED to:

- (a) ***approve for funding the following bids:***
 - a. ***Benson Little Acorns***
 - b. ***Didcot APUK***
 - c. ***East Oxford Primary School (reduced award)***
 - d. ***St Edburgs Church with Kingsmere (reduced award)***
 - e. ***The Comfort Trust;***

- (b) ***approve changes/variations to the following previously awarded projects:***
 - a. ***Abingdon Carousel***
 - b. ***Cuttesslowe Community Association***
 - c. ***Faringdon Town Council***

- (c) ***approve delegated authority to Cabinet Member for Local Communities delegated decisions for minor changes and variations to projects.***

9. Councillor Priority Fund (Pages 51 - 66)

Cabinet Member: Leader

Forward Plan Ref: 2018/038

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Report by Assistant Chief Executive (**CA9**).

The Councillor Priority Fund will run across two financial years, and will be at the discretion of individual councillors to award and officers will enact their decision under officers' delegated powers. This paper suggests a general criterion for eligible applicants, and two processes for administering the fund to either external organisations, or internal OCC services. It also sets out considerations for councillors in

deciding which bids to fund.

The Cabinet is RECOMMENDED to:

- (a) approve the governance arrangements under officers' delegated powers.**
- (b) approve the Councillor Priority Fund Guidance Notes**
- (c) approve the Councillor Priority Fund Funding Request Form**
- (d) approve the process for Allocation of Funding to Internal Services.**

10. Delegated Powers - April 2018

Cabinet Member: Leader

Forward Plan Ref: 2017/147

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Schedule below reporting on a quarterly basis executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 of the Council's Constitution.

Not for call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
2 February 2018	Request for Exemption from tendering requirements under the Contract Procedure Rules - Provision of Case Management and Legal Support by West Berkshire Council's Trading Standards Service	Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules in respect of a joint working arrangement with West Berkshire Council's Trading Standards Service for the provision of case management and legal support on regulatory issues at an estimated annual cost of £57k with a cost to Oxfordshire County Council in year 1 of £37k.	To secure the necessary effective and value for money support making use of existing arrangements.
1 March 2018	Request for exemption from tendering under Contract	Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules in respect of the award of a housing	In order to be able to respond to the market pressures to give the confidence to Fairhome to acquire the

	<p>Procedure Rule (“CPR”) 20 in respect of the award of a housing nominations agreement for service users with learning disabilities with complex needs</p>	<p>nominations agreement with the nominated Registered Provider nominated by Fairhome Group for service users with learning disabilities with complex needs. The Council will cover rent for void periods and any shortfall between housing benefit and rent (capped). The agreement is for 25 years with a break clause exercisable by the Council at 15 years. The estimated maximum annual cost to the Council for this scheme is £40,925. The estimated maximum combined annual cost of this scheme and another similar scheme with the same housing provider (subject to a previous exemption from the CPRs) is £112,528.</p>	<p>properties.</p>
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11. Forward Plan and Future Business (Pages 67 - 70)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.